

**\*\*\*Interested parties can send a current resume to [recruiting@tpg.com](mailto:recruiting@tpg.com) and include the job name in the subject.**

## **HR Talent Acquisition Associate (San Francisco, CA or Ft. Worth, TX)**

### **About TPG**

TPG is a leading global alternative asset firm with a long history of investing in growth, change, and innovation. Founded in San Francisco in 1992, the firm now manages more than \$91 billion with investment and operations teams in 12 offices around the world. TPG invests across a range of asset classes including private equity, growth equity, real estate, impact investing, secondaries, and public equity. Across all our strategies, we maintain a rigorous investment process and a deep, research-based approach to theme and sector development. TPG has an active portfolio of more than 250 companies, with current and past investments including Airbnb, Beautycounter, CAA, Calm, Cushman & Wakefield, McAfee, Spotify, and Uber.

TPG's success depends on our people, and we build and sustain our world-class team by creating an inclusive, supportive culture within the firm that seeks excellence and encourages humility and transparency. The quality of our investments and our ability to build great companies depend on the originality of our insights. Reaching our firm's full potential means supporting every team member to bring the fullness of their unique perspective to their work and to our community. We are committed to a diverse, equitable, and inclusive workplace to foster diversity of thought and reflect the breadth of our limited partners and portfolio companies.

Learn more about our TPG funds, the firm, our investments, our people and our culture:

- <https://www.linkedin.com/company/tpg-capital/mycompany/>
- <https://www.tpg.com/>

### **Talent Acquisition**

As an associate in Talent Acquisition, you will be a member of the TPG Human Resources team. Your role is to ensure our teams are well positioned to source, attract and hire top talent from a diverse set of backgrounds. The primary responsibilities for this role include championing our firm-wide sourcing strategies and diversity recruiting partnerships, maintaining a steady flow of potential quality candidates and helping inform decisions through efficient tracking of the market and metrics on our recruiting efforts.

### **Responsibilities**

- Partner with hiring managers, HR and Talent Acquisition colleagues to anticipate upcoming needs and update candidate pipelines
- Proactively lead the relationships with our partner organizations, including campus, industry and diversity focused organizations
- Conduct market research and source qualified candidates through a wide variety of channels
- Provide meaningful market data in support of client needs. Develop and track recruitment analytics, produce quarterly recruitment analysis and reports

- Coordinate candidate communication and meetings. Share the TPG career growth potential, benefits, and advantages of employment, selling both the firm and the opportunity
- Participate in broader Human Capital team initiatives, programs and team projects, as needed

### **Required Skills**

- Bachelor's degree required
- 2-5 years of experience in full life cycle recruiting at a fast paced corporate environment or recruiting agency, knowledge of private equity a plus but not required
- Strong written and verbal communication skills
- Able to work independently in a dynamic environment of change, challenge and multiple deadlines and priorities, high attention to detail
- Able to tell a story with candidate profiles and search and recruitment data and metrics
- Strong client service
- Strong time management skills, and the ability to consistently prioritize and re-prioritize